



ALASKA ALA

A Chapter of the Association of Legal Administrators

Alaska Association of Legal Administrators Inc.

Application for Membership and Annual Dues Billing

Membership Criteria

Membership in our parent organization, the international Association of Legal Administrators (“ALA”), is a *prerequisite* to joining the local chapter (the Alaska Association of Legal Administrators Inc.; “Alaska ALA”). Application for membership in ALA can be made on-line at <https://www.alanet.org/join/memberap.html>. The website includes a description of ALA’s membership criteria and classes.

Non-Transferable Membership

Alaska ALA membership is issued to individuals, not organizations, and it is NOT transferable from one individual to another.

Annual Membership Dues \$110.00

- * ***Early Payment Discount for Renewing Members:*** *Pay by January 31 of the membership year and receive a \$15 discount – pay only \$95!*
- * ***New Members:*** *If applying January 1 – June 30, pay annual membership dues in full. If applying June 30 – October 31, pay one-half of annual membership dues. If applying on or after November 1, dues for remainder of current year will be waived upon payment of full annual membership dues for following year.*

Please make check payable to Alaska Association of Legal Administrators, Inc. and mail with this form to:

Alaska Association of Legal Administrators
PO Box 100031
Anchorage, AK 99510

- New Member
- Renewing Member

Amount Enclosed: \$ _____

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1. Name: _____
 2. Name as you would like it to appear on nametag: _____
 3. Title: _____

 4. Employer: _____
 5. Address: _____
 6. Phone: (____) _____ Fax: (____) _____
 7. Email: _____
 8. Name of Managing Partner: _____
 9. Check the most appropriate description of your employer:
 - A) Private Law Office
 - B) Corporate Legal Department
 - C) Government Legal Department/Judicial Agency/Court
 - D) Law Department of Public Interest, Nonprofit Organization
 - E) Bar Association
 - F) College / University
 - G) Other (please describe): _____
 10. Indicate the number of lawyers at your location: _____
 11. Total number of lawyers in all offices: _____
 12. Your primary job responsibility (please check only one):
 - General Management*; *Financial Management*; *Human Resource Management*;
 - Systems Management*; *Facilities Management*; *Marketing or Business Development Management*;
 - Practice Management*; *Management of Training and Development Activities*
 - Legal Assistant Supervision and Management*; *Management of Lawyer Recruiting Activities*

Signature required

I attest that I am a member of ALA and meet the criteria for membership in Alaska ALA. I understand that Alaska ALA membership is not issued to organizations and is neither transferable nor refundable. Membership applications are subject to review and approval.

By providing my Email address and/or fax number, I am consenting to receiving communications from Alaska ALA by those electronic methods.

Member signature: _____

Date: _____